

Thursday, January 14<sup>th</sup>, 2021  
3:00 P.M. Via Zoom



# Executive Board Meeting

## AGENDA

3:00 PM – 3:10 PM (10 Min.)

### Call to Order

Adoption of Agenda  
Establishment of Quorum

3:10 PM – 3:20 PM (5 Min.)

### 1. Approval of Minutes

December 10<sup>th</sup>, 2020

3:15 PM – 3:30 PM (15 Min.)

### 2. Worksite Reports

- City     District Office     East LA     Harbor
- Mission     Pierce     Southwest     Trade-Tech.
- Valley     West LA     Retirees

3:30 PM – 3:50 PM (20 Min.)

### 3. Officers' Reports

- a) Treasurer – K. Ayvazyan
- b) First Vice-President – H. Alonzo
- c) Second Vice-President – J. Haywood
- d) Secretary – L. Nunez
- e) Grievance Secretary – T. Pierce

3:50 PM – 4:20 PM (30 Min.)

### 4. President's Report

- a) Bond claim next steps – *(Update)*
- b) Negotiations
- c) TB Tests
- d) IT Reorganization

Contd. on next page...

Thursday, January 14<sup>th</sup>, 2021  
3:00 P.M. Via Zoom



# Executive Board Meeting

## AGENDA (Continued)

4:20 PM – 4:30 PM (10 Min.)

### 5. Committee Reports

Finance Committee  
Committee Reassignments

4:30 PM – 4:35 PM (5 Min.)

### 6. Affiliates' Reports

- a) LA County Federation Labor Delegate – D. Morrissette
- b) Activities Coordinator Opening – M. Romo
- c) Ride Share – V. Tylecek

4:35 PM – 4:45 PM (10 Min.)

### 7. COPE Session

Refer to COPE report (J. Ortiz)

SD 30 interviews Thursday, January 21, 3pm-5:30pm via zoom

4:45 PM – 4:50 PM (5 Min.)

### 8. Old Business

- a) MLK Donation for Gala
- b) Employee Step Increase – Information  
Logo update

4:50 PM – 4:55 PM (5 Min.)

### 9. New Business

CFT Convention Delegate Election – (Discussion/ Action)  
Covid Vaccines  
PD funds

4:55 PM – 4:58 PM (3 Min.)

### 10. Announcements

4:58 PM – 5:00 PM (2 Min.)

### 11. Adjournment

Next Meeting February 11th, 2021  
Via Zoom

**Executive Board Meeting Minutes**  
**Thursday, December 10, 2020**  
**Via Zoom - 3:00 p.m.**

**Present: Officers:** Suleman Ishaque, Troy Pierce, Hazel Alonso, JoAnn Haywood, Luz Nuñez, Kristine Ayvazyan | **City:** Yovanna Campos, Caroline Reyes, Mitchell Polin, Natalie Embrey | **District:** Victor Hugo Ortiz, La Shawn Duffin, Gloria Moreno, Mike Romo, Abraham Horowitz, Maynor Alvarez, Andrea Lim | **East:** Promise Williams, Julio Ortiz, Doris Zantizo, Corena Lynn Wood, Jennifer Estrada | **Harbor:** Andy LaBrune, , Ken Roberts, Anthony Alvarez | **Mission:** Tara Ward-Thompson (Interim), Faith Colt, Susan Ghirardelli, Christine Dagdagan | **Pierce:** Holly Hagan, Miguel Montañez, John Millhone, Melinda Ung, Grisel Garcia, Marina Ibarra, , Sean McDonald, Randall Sparks | **Southwest:** Cassaundra Walker, Yvonne Owens, Damien Danielly, Tasha Anderson | **Trade:** Lori Hunter, Monica Castillo, Nicole Flores | **Valley:** Lizbeth Martinez, Cyndi Maddren, Jonathon Hooker, Ayman Nusr | **West:** Jesse Saucedo, Tamara Washington, Alex Chen, Manuel Hakim, Maritza Medina, Rene Covarrubias Zavala | **Retirees:** Pamela Atkinson, Fern Reisner

**Absent: City:** Vera Tylecek, Caridad Ahorro, Naira Sargsian | **District:** Alfredo Melgoza, | **East:** Rowena Smith-Kersaint, Chris Stychinsky, Maira Cruz, Alejandro De La Parra, Andrea Edwards, Rosalba Villalobos | **Harbor:** Timothy Davis, Nola Timms, Teresa Gonzalez | **Mission:** Jena Barnes | **Pierce:** Lupita Narkevicius, Dorlah Lawrence | **Southwest:** Shauna Carter, Safir Larios-Ramirez | **Trade:** Kookie Williams, Brandon Bell, Vanessa Van Wagner, Jose Rosas | **Valley:** Chad Baugher, Brandon Lo | **West:** | **Retirees:** Donald Santoianni

**Guest:** Christian Burkhardt, Nikki Flo, Richard Flowers, Evelyn Gomez, Marilyn Ingram, Dionne Morrissette, Roma Nandlal, Linda Rodriguez, Cha-Zette Smith, Ross Taplin, Elena Taus, Betina Vallin, Sheila Williams

Call to Order @ 3:02 p.m.

**Adoption of Agenda – M/S/P – JoAnn Haywood/ Holly Hagan**

**1) Approval of Minutes (as amended):** - November 12, 2020 - M/S/P – Randy Sparks/ Alex Chen

**2) Worksite Reports:**

<b>City</b> - Written	<b>District Office</b> - Written	<b>East LA</b> – Written	<b>Harbor</b> - Written
<b>Mission</b> - Written	<b>Pierce</b> - Written	<b>Southwest</b> - Written	<b>Trade-Tech.</b> – Written
<b>Valley</b> - Written	<b>West LA</b> - Written	<b>Retirees</b> – Written	

**3) Officers’ Reports:**

- a) **Treasurer – K. Ayvazyan** - Written report submitted
- b) **First Vice-President – H. Alonzo** – Written report submitted
- c) **Second Vice-President – J. Haywood** - Written report submitted
- d) **Secretary – L. Nuñez** – Written report submitted
- e) **Grievance Secretary – T. Pierce** - Written report submitted

**4) President’s Report:**

- a) **Bond claim next steps** – Members should not file a claim for themselves because they can become personally liable for any counter lawsuits. Legal council has advised a vote to pursue further litigations with the understanding of the cost to the union, around \$20,000. National AFT is willing to provide financial assistance provided the union apply for a grant, called the legal defense fund.

Motion to file litigation to recover misappropriated funds as determined by the forensic audit and AFT review. – M/S/P – Holly Hagan/Yvonne Owens

Amended to pursue litigation if we get approved for the legal defense fund. – M/S/P – Abraham Horowitz/John Millhone

- b) **Unemployment Claim** – Consulted with legal counsel and CPA accountant about any fiscal impact on the local for the claim and we should not be impacted by this claim. We completed and returned all the forms to the unemployment agency in a timely manner.
- c) **Member Information Breach** – Recently we discovered a google drive, owned by previous executive director, with member’s information which may have been shared with unknown people. Per legal counsel advise, we sent a formal request to shut the drive down and destroy the data. The link to the google drive has been deactivated. We will follow up to make sure member’s information is secured.
- d) **IT Reorganization** – There is a central reorganization going on. District has contacted us to discuss “next steps”. They stated they will be rewriting the job descriptions for Computer & Network Support Specialist (CNSS) and Assistant Computer & Network Support Specialist (ACNSS) which we represent. They were asking for our position on these. We found some issues, like adding locksmith, multimedia and customer/student services responsibilities to our members. We let them know that we will have a meeting with these members to discuss how these changes will affect them. We held that meeting on Tuesday. Our members told us that there should be just one voice and District needs to bargain with us in the proper way. The union is moving forward in protecting our rights and this is where we are right now. We will keep you updated with more information as it comes.

**Sheriff information** – There is a LACCD Sheriff’s Oversight Committee. On the last meeting, we told District our main concern was to the safety/security of our members to be maintained whether new personnel are hired or not. We heard from the union of the Sheriffs that the Sheriffs would be leaving the district but just recently we heard that the Sheriffs will be signing a contract to stay for a little while longer.

**5) Committee Reports:**

- a) **Finance Committee** – Committee met the first week of December, discussions on items that we were able to identify taken in less money than we should. Was asked to bring information to this eBoard for a decision on which direction to go. Based on information gathered, the union is receiving less money from members than what we are paying per our per capital dues to the CFT, AFT & Affiliates. This is the reason why there is a loss of income which is tapping into our reserves.

Motion to extend discussion on this topic by 10 minutes – M/S/P - Abraham Horowitz/Susan Ghirardelli

Motion to follow the recommendation of finance committee and increase dues (Pass Through) by \$1.50 in January 2021. Send information to members on details about this increase – M/S/F – John Millhone/Randy Sparks

Amend to \$0.75 per quarter – M/S/F – Abraham Horowitz/Nataly Embrey

Motion to extend meeting by 30 minutes – M/S/P – Victor Hugo Ortiz/Abraham Horowitz

- b) **Stipend Committee** – Committee met this past Tuesday, per their decisions, stipends will be mailed.

**6) Affiliates’ Reports:**

- a) **LA County Federation Labor Delegate – D. Morrissette** - Written report submitted
- b) **Activities Coordinator – M. Romo** – Written report include in the packet - MLK Parade will be virtual in January.

**7) COPE Session:**

**Refer to COPE Agenda – J. Ortiz –** Written report

**Prop 15** – It has officially been called It did not pass. CFT working on a similar ballot in the future.

**8) Old Business:**

- a) **Zoom Meeting Guidelines** – Been floating around two months for adoption. We have not heard of any additions to that.

Motion to adopt Zoom Meeting Guidelines – M/S/P – Hazel Alonso/Cindy Maddren

- b) **OPEIU Negotiations** – We concluded the negotiations today. The staff has been very understanding of the financial situation of the union and has accepted that there will be no raise for next year.

**9) New Business:**

- a) **Holiday Bonus for 3 Staff** –

Motion to give \$500 each as a Holiday Bonus to our three-office staff – M/S/P – JoAnn Haywood/Holly Hagar

- b) **Sexual Harassment Policy** – It is a requirement by state law. The union staff has to complete it as well, which they have already done so. It will be brought to this board as a policy as recommended by Legal Counsel.

Motion to extend meeting by another 30 minutes – M/S/P – Mike Romo/Abraham Horowitz

- c) **County Fed Drive** – Information can be found at <https://lcs-la.org/events>

Motion to donate \$1,200 to County Fed for their Fund Raiser– M/S/P – Mike Romo/Abraham Horowitz

**County Fed Delegates opening** – In subsequent months there will be two openings coming up for members that would like to serve as AFT1521A delegate for the LA County Fed.

**10) Announcements**

- a) **Retiree Chapter Meeting December 4** – Very grateful to Pam Atkinson for hosting the retirement meeting with attendance of 20 people. Specially in a Covid environment, retirees were able to successfully use zoom for the meeting. It was a decent turn around. Working on developing a retiree group with the AFT National. Retiree fees for next year has been waived to invite more retirees to join.

- b) **Barham Building Update** – Electrical panel has been replaced, however, DWP asked for additional work to be done per state code to have the service entrance area cleared of one tree and add two concrete slabs. This adds more cost to the project but we are still within the budgeted amount.

**11) Adjournment:**

**Next Meeting: January 14th, 2021**

**Meeting Adjourned – 5:55 p.m.**

Respectfully submitted by:

Luz Nuñez, Recording Secretary

**AFT Staff Guild Executive Board**

**AFT Staff Guild, Local 1521A Chapter Report**

Date: \_\_\_\_\_

Campus: \_\_\_\_\_



**Campus E-Board:**

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**Chapter Meeting:**

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**Consultation:**

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**Unit member issues/updates:**

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**Shared Governance /Other Committees:**

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**Classified Hiring Committee**

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**Classified Hiring:**

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**Other:**

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# Chapter Chair Report for District Office

January 5, 2020

## Eboard

VictorHugo Ortiz  
Chapter Chair

Gloria Moreno  
1<sup>st</sup> Delegate

Michael Romo  
2<sup>nd</sup> Delegate

Abraham Horowitz  
3<sup>rd</sup> Delegate

Maynor Alvarez  
1<sup>st</sup> Alternate

Alfredo Melgoza  
2<sup>nd</sup> Alternate

3<sup>rd</sup> Alternate

La Shawn Duffin  
Grievance Rep.

- Eboard meetings:
  - Prep meeting for membership meetings
  - Meeting with the members
  - DO's Chapter attended Eboard meeting at the Guild
- Chapter meetings:
  - Meeting with Committees' members, welcoming.
- Consultation:
  - Meeting with Dr. Gutierrez on 12/1/2020
- Members issues/updates:
  - No new issues were reported by the members
  - Followup on open issues
  - Update to supervisors' schedule
  - Supervisors' schedule posting
  - Payroll
- Shared Gov./Other Committees
  - 
  -
- Hiring Committees
  - Procurement Specialist interviews 12/3/2020
  - Scheduled Interviews for Accounting Assistant Position 12/4/2020
  - Scheduled Interviews for Sr Computer & Network Support Specialist 12/16/2020
- Members bulletin

The DO's Chapter is strong due to its elected board members. Special thanks to all of them for all their hard work that makes our chapter what it is.

Chapter Chair  
VictorHugo Ortiz

## **ELAC AFT 1521A Membership Report**

**Jan 5, 2021**

As of Jan 5, 2021, all is well at ELAC.

There are no outstanding issues of any kind pending.

We will be resuming our monthly consultations with our new President Dr. Roman this month. (Date Pending)

We will be having our first Executive Board meeting on Jan 13, 2021

We are waiting a response from Katreliia regarding a keynote speaker we were in discussions with. For our AFT 1521A member Conference in Spring



# December Union Activity Log

For December 2020 @ LAHC for 1521A

- Dec 8th: Union Campus Leadership Meeting
  - Dec 8<sup>th</sup>: Union Campus Leadership Meeting @ 2-3 PM.
  
- Dec 10<sup>th</sup>: President's Consultation 11-12
  - Consultation Review Meeting
  - E-board meeting from 3-6 PM.
  
- Dec 14<sup>th</sup>: Meeting to Reform the Staff Development Committee
  
- Dec 15<sup>th</sup>, The Campus Union Meeting
  
- Dec 17<sup>th</sup>, Campus Holiday Party



**Campus Executive Board**

**Chapter Chair**  
Andy LaBrune

**Site Grievance Rep.**  
Tim Davis

**Delegates**  
Ken Roberts  
Anthony Alvarez  
Teresa Gonzalez  
Nola Timms

**MAT Team Lead**  
Marcia Webb

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**AFT Staff Guild President**  
Suleman Ishaque

**First Vice President**  
Hazel Alonzo

**Second Vice President**  
Jo Ann Haywood

**Secretary**  
Luz Nunez

**Treasurer**  
Kristine Ayvazyan

**Executive Director**  
Steven Butcher

**Executive Secretary of Grievance**  
Troy Pierce

**Date:** Dec 22nd, 2020

**Campus Chair:** Andy LaBrune

**E-Board Meeting:** Dec 10th, 2020

**President’s Consultation:** Dec 10th.2020

**Next Consultation date:** Jan 14th,2021

**Campus Meeting:** Dec 15th, 2020

**Unit member issues/updates:**

- 1) Members are concerned about returning to Campus in January/ February, as reported during the last Campus Union Zoom Meeting. There are no Covid Testing stations on campus, and reports of Covid positive members reporting to work despite district rules and guidelines. The Campus Chair, Andy LaBrune, responded to these concerns saying that he thinks the district will probably change any plans to return in January, due to a lack of beds at the hospital and looking at LAUSD ending their campus operations, as reported in the news.
- 2) Campus Union Leaders (AA, TD, TG, TM &ALL) voted to donate \$300 from the campus meeting fund, to the campus holiday party, to be used for gift card prizes. This is traditional, and usually happens every year.
- 3) The Holiday Party was a success, with over 92 campus Staff, Admin or Faculty in attendance. There was Kahoot Trivia game, an Ugly sweater contest, a Holiday Treat Cooking Contest and some year in review and jib jab videos. This was an inclusive event, so all faiths were welcomed and respected.
- 4) In the President Consultation, Dr. Lee said he would entertain the idea of adding Classified Staff to the Campus ICC, but it was up to the new interim president, who would be selected by the district. He also stated that it was the district policy to only reveal Covid outbreaks to specific areas where they occurred, not in general email all staff or faculty.

*In Strength and Unity!*





**Campus Executive Board**

**Chapter Chair**  
Andy LaBrune

**Site Grievance Rep.**  
Tim Davis

**Delegates**  
Ken Roberts  
Anthony Alvarez  
Teresa Gonzalez  
Nola Timms

**MAT Team Lead**  
Marcia Webb

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**AFT Staff Guild President**  
Suleman Ishaque

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Steven Butcher

**Executive Secretary of Grievance**  
Troy Pierce

- One of our former students, Carlos Rivera, former ASO Finance VP, had passed away due to medical complications.
- Andy Shared the The Employee Assistance Program information, with info on The Mental Health Network (For Free Counseling or Childcare) and the Legal discount available to members, in case they need such over the holiday break.
- Andy explained the Bond issue, and possible costs going forward, and how it all was tentative on getting the grant to cover the costs. Members in attendance were not happy that our union would have to spend more money, to go to court, with no assurance that we would win.
- The End.

*In Strength and Unity!*

The labor movement means just this: It is the last noble protest of the American people against the power of incorporated wealth. - Wendell Phillips



**AFT Staff Guild Executive Board**

**AFT Staff Guild, Local 1521A Chapter Report**

Date: \_\_\_\_\_

Campus: \_\_\_\_\_



**Campus E-Board:**

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**Chapter Meeting:**

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**Consultation:**

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**Unit member issues/updates:**

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**Shared Governance /Other Committees:**

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**Classified Hiring Committee**

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**Classified Hiring:**

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**Other:**

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AFT Staff Guild Executive Board

AFT Staff Guild, Local 1521A Chapter Report

Date: December 27, 2020

Campus: LASC



Campus E-Board:

December 1st.

Chapter Meeting:

November 16th

Consultation:

November 30th and December

Unit member issues/updates:

Essential employee upset that evaluation was not given on anniversary date.

Shared Governance /Other Committees:

WEC -11/24/20 meeting.

budget - 23 employees retiring, 6 are from our unit. Updated fiscal recovery plan

college Council - new mission statement, giving Tuesday raised more than \$2500 to provide kids with toys for the holidays, Wayfinding plan approved by LACCD, 95% of cameras upgraded, 50% are running & recording. Waiting on additional parts for the other cameras.L.A. Sparks want to hold thier games at the college (no spectators)

Classified Hiring Committee

None

Classified Hiring:

None

Other:

AFT Staff Guild Officers

President Suleman Ishaque | First Vice President: Hazel Alonzo | Second Vice President: Jo-Ann Haywood
Secretary: Luz Nunez | Treasurer: Kristine Ayvazyan
Executive Secretary: Steven Butcher
Grievance Secretary: Troy Pierce

# LATTC Campus Report

JANUARY 2021

Lori Hunter Hawkins, Chapter Chair

**President Consultation:** Work Environment issues: *Still pending*: Involuntary Re-assignment of classified by division – request all employees receive confirmation MOU (ref. Art. 14.D.2.3), new Procurement process and ongoing concerns – currently: how to process inter-campus requests and notification of added steps to process, classified vacancies, new administration.

## **Member Concerns and Issues:**

- ◆ On going - Issues with work direction(s) and removal of duties with Academic Affairs and Student Services employees – ref. Art. 14.D.2 Involuntary Re-Assignment and continued issues within several depts/office with hostile work environments.
- ◆ Discriminatory practices from administration – classified being informed that faculty would receive computer equipment after faculty has received theirs – practice does not honor Art 8.J.10.a-e
- ◆ Issues with regular communication between classified and management, ex. Notifying staff of upcoming holidays and work condition for those not taking vacation

## **Hirings/Vacancies**

- ◆ VP of Academic Affairs - expected to arrive before beginning of Spring 2021 semester
- ◆ Dean of Academic Affairs – in place.
- ◆ VP of Student Services – arrival pending
- ◆ Dean of Student Services: Lynn Rothstein – started Dec. 2020

## **Retirements**

- ◆ Martin Rodriguez, IT Dept, after 40 years of service

## **Memorial**

- ◆ The husband of Mary Ann Neal-Bernard passed away after a long illness on Dec. 24, 2020. A private service is being held on Jan. 7, 2021 at Angeles Funeral Home, L.A., CA 90043

# AFT Staff Guild Executive Board

## AFT Staff Guild, Local 1521A Chapter Report

Date: 1/4/2021

Campus: Los Angeles Valley College



### **Campus E-Board:**

Campus E-Board Meeting was held on 12/11/2020. Discussed Classified List from Union Office and HR, we have 154 Classified Staff at LAVC still need to determine, who the non-paying dues classified staff is to reach out and recruit.  
We have two new paying dues union member join December 2020

### **Chapter Meeting:**

Professional Development Coordinator guest at Chapter Meeting, presented resources classified can participate in such as online cultural sensitivity training, Mos training, vision resource center Sheriff update, contract extension for 6 months, and a new renewal pending more revisions to contract past the first 6 months.  
Changes to IT positions for ACNSS was discussed and clarified that Personnel Commission took steps forward without the union being involved.

### **Consultation:**

President did schedule office hours for December, however, they are combined with faculty and students December 2020.  
President Consultation postponed on December 22, 2020 until January 2021.

### **Unit member issues/updates:**

Administrative Assistant 5 Day Bereavement denied because travel distance is under 200 miles one way per Personnel Commission.  
A&R Assistant has not been working from home and is close to finishing vacation, illness hours. Reached out to member with a couple of responses at first but now the member is not responding.  
Several questions about the self quarantine requirement after out of state travel.  
Senior Network Engineer ladder step inquiry of pay increase accuracy when the position change started

### **Shared Governance /Other Committees:**

WEC & BWG representative gave report at chapter meeting  
PEPC Report submitted  
Evaluation Workgroup & FPC update at chapter meeting

### **Classified Hiring Committee**

Online Technical Support Assistant Classified Representative for Director of College Facilities Hiring Committee on 1/5/2020  
Office Assistant Classified Representative for Student Services Assistant Hiring Committee 1/6/2020

### **Classified Hiring:**

SFP Program Specialist Interview was held 12/4/2020  
SFP Program Tech Interview was held on 12/21

### **Other:**

AFT Staff Guild Officers  
President Suleman Ishaque | First Vice President: Hazel Alonzo | Second Vice President: Jo-Ann Haywood  
Secretary: Luz Nunez | Treasurer: Kristine Ayvazyan  
Executive Secretary: Steven Butcher  
Grievance Secretary: Troy Pierce



# STAFF GUILD EXECUTIVE BOARD

## CHAPTER REPORT

**TO:** AFT College Staff Guild, Local 1521A  
**FROM:** Jesse Saucedo, Chapter Chair  
**DATE:** January 5, 2021  
**RE:** December 2020 - West Los Angeles Chapter Report

### I. Chapter Executive Board

December 9<sup>th</sup> Committee Reps Meeting

Alex Chen, Delegate, Manuel Hakim, Delegate, Tamara Washington, Grievance Rep and Jesse Saucedo met with the shared governance committee representatives discussed campus participatory governance climate and committee reports.

December 10<sup>th</sup>

Chapter Chair, First and Second Delegates and Grievance Rep discussed acknowledgement of staff retirees. Chapter Executive Board discussed agenda items in preparation of consultation with college president.

### II. Chapter Meeting

No report

### III. Consultation

December 28<sup>th</sup> - College President Consultation

Office of the president canceled and rescheduled for January 25, 2021.

### IV. Unit Member Issues/Updates

- Grievance Rep working with member whose area supervisor requested working out of class due to hard to convert work assignment.

### V. Shared Governance/Other Committees

December 3<sup>rd</sup> College Council

- Dr. Corey Flournoy-Williams, Technology Committee Co-Chair shared the draft titled "All College Email Guidelines with College Council that Technology Committee drafted. Guidelines were incorporated with District Email Policy and LACCD Amin. Reg. B-27: Use of District and College Computing Facilities. Policy violations were noted on page 5 of Reg. B-27 Consequences of Misuse, and were cut and pasted into the college guidelines.



## December 10<sup>th</sup> Budget Committee

- Silvia Barajas, Vice President Administrative Services presented a structural deficit report targeting diminished bookstore and student store closure. Barajas noted book sales are low due to some faculty neglecting to post textbooks in a timely manner.
- Concentrated discussion on motion to increase faculty and senate members constituency in parity with Administration, motion failed.
- Budget Committee voted to pass motion to adopt committee charter with new meeting time and membership.

## December 11<sup>th</sup> Work Environment Committee (WEC)

- Discussion centered on Ms. Grace Chee, Faculty proposal of a Campus Security and Safety Poll. The committee voted not to approve the Campus Security and Safety Poll, factors included: timing and redundancy (LACCD plans to deploy a student and employee safety poll).

## December 14<sup>th</sup> Participatory Governance Handbook Review Work Group

- Two groups formed (Standing Committees and College Governance) to work on various portions of the Participatory Governance handbook.

## December 17<sup>th</sup> Incident Command Center (ICC)

- Silvia Barajas, Vice President Administrative Services provided an EOC report indicating that the LACCD's Emergency Operations Center moves to an "on-call" status beginning December 22<sup>nd</sup>. Barajas presented Covid-19 cases brief: LACCD 325 positive, 47 suspected, 179 exposures.
- Local contact tracing form developed to be used when a Covid positive person is identified.
- Expecting update to guidelines regarding what constitutes exposure.
- WLAC reported three confirmed Covid-19 cases on campus: December 5<sup>th</sup> Student in General Classroom, December 9<sup>th</sup> Staff member on campus, December 10<sup>th</sup> Student in Aviation Technology Building

## **VI. Classified Hiring Committee**

Director of College Facilities

## **VII. Classified Hiring**

No report

## **VIII. Other**

December 2<sup>nd</sup> - Classified Career Path Focus Inquiry Group (FIG)

Leslie Tejada, Professional Development Coordinator put forth Classified Career Growth FIG to mentor staff into possible faculty adjunct assignments. Elyse Webb-Wilson, Senior Administrator Assistant volunteered to Co-Chair FIG.

RETIREE CHAPTER REPORT // Jan 2021 E-Board

The report for the retirees is that we look forward to recruiting the recently retired 1521A members. No other news at this time. Thank you.

Pamela Atkinson

## AFT College Staff Guild, Local 1521A

### Officer's Report – 2<sup>nd</sup> Vice President



#### Staff Guild Officers:

##### AFT Staff Guild President

Suleman Ishaque

##### First Vice President

Hazel Alonzo

##### Second Vice President

Jo-Ann Haywood

##### Recording Secretary

Luz Nunez

##### Treasurer

Kristine Ayvazyan

##### Grievance Secretary

Troy Pierce

##### Executive Secretary

Vacant

#### Chapters & Chairs:

##### City College

Yovanna Campos

##### District Office

Victor Hugo Ortiz

##### East LA College

Rowena Smith-Kersaint

##### Harbor College

Andy Labrune

##### Mission College

Suzanne Mignosi

##### Pierce College

Holly Hagan

##### Southwest College

Cassandra Walker

##### Trade Tech College

Lori Hunter

##### Valley College

Lizbeth Martinez

##### West LA College

Jesse Saucedo

## Executive Board Meeting

January 14, 2021

#### December 14<sup>th</sup> – Officers Meeting:

- We focused on how to address current member issues, favorable outcomes and future directions.
- Prepped for Personnel commission meeting on December 16<sup>th</sup>. On the agenda was proposed revision to PC Rules 600 – Rejection of Applications, Candidates, and Eligibles (Ed Code Section 88022 and 615 – Examination.

#### December 16<sup>th</sup> – Personnel Commission Meeting

- At the meeting we question the changes and how it would affect our unit members. Some of the new language proposed are, "To ensure equity in examination administrations, applicants shall not be able to repeat examinations they have participated in within the last 6-month period, either for the same job class or in an exam that is used for multiple job classes."
- Action will be taken on both PC Rule at the next meeting on January 13<sup>th</sup>.

December 17<sup>th</sup> – Meeting with the Chancellor, details will come from President Ishaque.

In Service!

Jo-Ann Haywood

2<sup>nd</sup> V, AFT Staff Guild 1521A

*In Strength and Unity!*

The labor movement means just this: It is the last noble protest of the American people against the power of incorporated wealth. - Wendell Phillips



**College Staff Guild, Local 1521A  
Executive Board Meeting  
Thursday, January 14, 2021  
Recording Secretary Report**

Attended Officers Meeting on December 3, and 9.

Attended Consultation with District on December 7.

Attended ACNSS/CNSS informal discussion on December 8

Attended OPEIU Negotiations on December 4 and 10.

Attended Annual Retiree meeting on December 4.

Attended Executive Board meeting on December 10.

Attended meeting with the Chancellor on December 17.

There was no Institutional Effectiveness & Student Success (IESS) Committee meetings this month.

There was no SEWG (Student Employee Work Group) Meeting this month.

Respectfully Submitted by

Luz Nuñez

# AFT College Staff Guild, Los Angeles

Local 1521A, American Federation of Teachers, AFL-CIO / 3356 Barham Blvd. / Los Angeles, CA 90068 / (323) 851-1521 / FAX: (323) 851-8572

Troy L. Pierce, Grievance Secretary  
AFT Staff Guild, Local 1521A  
3356 Barham Boulevard  
Los Angeles, CA 90068

## Grievance Secretary Executive Board Report

1/14/2021

To briefly, yet efficiently, provide information and updates on issues that have been processed or are ongoing within our Guild and relating to Unit 1 Members.

Since my last report of 12/10/2020, have been working with members, Grievance Representatives, Chapter Chairs and Officers, as well as LACCD Administration on many issues:

Had met with the Sheriff's Oversight Committee on 12/11/2020. We all have subsequently heard that the LASD will be offered a contract that will expire in June of 2021. There will be an assessment of the "Security needs of the LACCD", which will be done by an outside agency; this is purported to be the criteria for whatever contract will be extended in the future.

Attended the "Special" Board of Trustee meeting on Saturday 12/12/2020.

Attend a Skelley Hearing with a member.

Have met with the Senior Office Assistants assigned to the Sheriff's Department. Will insure that they are a part of process when assessment of services is conducted.

Attend regular Board of Trustee meeting on 12/16/2020.

We file a grievance on the LACCD concerning IT Reorganization.

Meet with Chancellor Rodriguez concerning COVID 19, and concerns for the future.

Have continued training with Grievance Representatives and Chapter Chairs.

Meet with Deputy Chancellor and resolve a grievance as written (Step III).

Working with a member on leave options for Covid 19.

Attend Officers' Meeting, Consultation with LACCD Administration and Personnel Commission Director.

Report is brief; if you need to contact me, please do so. [tpierce@aft1521a.org](mailto:tpierce@aft1521a.org)

Fraternally.

Troy L. Pierce



## LA County Federation, AFL-CIO; Meeting Report

Monday, December 21, 2020 @ 7:00 p.m.

-**Karla** reported out, January 9, 2021 Martin Luther King, Jr. Day Parade (Remote Online) with Maxine Waters, Dolores Huerta, Greg Akili, Mayor Eric Garcetti, and our President Robert Herrera, LA County Federation, President will be in attendance with Rev. Dr. William J. Barber II as Keynote Speaker.

-Pledge of Allegiance and swearing in of 3 new delegates. Hugo explained process of voting during the meeting. And, Scarlett presented names of next months' names of new delegates to be sworn in. Minutes from last month, Accepted. Executive Board Minutes Accepted. Ms. Karla picks up /finishes her report with \$240, 502.31 Cash Receipts, 270,055.55 Cash in Bank, \$31,503.23 Cash Decrease, \$2,865,783.49 Total in Bank, and \$1,831.955.27 Solidarity Fund.

-**Mr. Jesse for Miguel Contreras Foundation**; Loan forgiveness, and webinars taking place.

-**Mr. Armando Olivas for Labor Community Services**; Slide presentation, 78 Food distributions=112,000 Families. Rent/Mortgage, and bill/s support services=\$138,000 so far. Food distribution in Maywood this week. 3,000 Turkeys given out.

-**Mr. Devin, Political Coordinator**, 5.2 million COPE monies, phone banking needed; Endorsement forthcoming next month 1/25/21.. Reminder of podcast, and encourages suggestions. Civic Leadership Committee to be further discussed.

-**Policy Report** – Passed Policy Health Order. Retaliation is a concern in today's time. \*Will not sunset, still stands even after Co-Vid19.

-**Mr. Christian Castro, Communications**, Discussion on Latinos, and voting in 2020 as a voting group. Encourage use of digital platform. More training to come. Guiding retirees in their Zoom meetings; looking good, and promising. Seeing families, and great for political aspects. \*Special shout-out for Ms. Scarlett for being responsible for a great deal of the social media!

**Ms. Rosemary, Organizing** – 12-15 Delivery of more Amazon warehouses. UPS training to talk to these folks. Taking over grocery shopping, 5 years ahead of profit schedule as Growth, and Numbers are over the top.

-**President Robert Herrera Report** – Thanked a host of delegates, and affiliates. Some 200+people in Zoom, tonight. We have done so much in the midst of CoVid19, along with some disappointments along the way.

-**Affiliates Report** – N/A

Respectfully Submitted,

*Dionne M. Morrissette*

LA County Federation; AFL-CIO, Delegate

# AFT College Staff Guild, 1521A

## 2021 CFT Convention – Delegates Election

### Timeline

January

**14th** - Executive Board Election  
Timeline Approval

**19th** - Election Announcement sent to  
worksites (hard copies and email)

**Nominations are Open** and must be  
submitted in writing to the AFT Office  
via email by X/X/21 to  
smatsuda@aft1521a.org

February

**X<sup>th</sup>** - Election Committee member list  
must be submitted to Staff Guild by  
Chapter Chairs

**X<sup>th</sup>** - **Nominations are Closed**  
4 pm Deadline

March

**1<sup>st</sup>** - Deadline to join AFT to vote in  
election (contact Chapter Chair for  
membership link)

**8<sup>th</sup>** - Election Day – Online voting

**12<sup>th</sup>** - Delegates and Alternates List due  
at CFT

**2021 CFT Virtual Convention**

**Friday, March 26, 2021  
thru  
Saturday, March 27, 2021**

Election results will be published  
after certification by the Executive  
Board and posted on the website at  
[www.aft1521a.org](http://www.aft1521a.org).

Credentials and information packets  
will be emailed to delegates.

**• Results reported by email on  
March 10, 2021**

**AFT Staff Guild Executive Board**

**AFT Staff Guild, Local 1521A Chapter Report**

Date: \_\_\_\_\_

Campus: \_\_\_\_\_



**Campus E-Board:**

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**Chapter Meeting:**

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**Consultation:**

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**Unit member issues/updates:**

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**Shared Governance /Other Committees:**

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**Classified Hiring Committee**

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**Classified Hiring:**

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**Other:**

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# 2021

## SPONSORSHIP OPPORTUNITIES



**sclic**  
Southern Christian Leadership Conference  
*of Southern California*

### DR. MARTIN LUTHER KING, JR.

# *Legacy Week*



## *"A New Day"*

PASTOR WILLIAM D. SMART, JR, PRESIDENT/CEO



*You are cordially invited to the*

Dr. Martin Luther King, Jr.

# *Legacy Awards Et Virtual Benefit Gala*

**MONDAY, JANUARY 18, 2021**

**AWARDS PROGRAM STARTS VIRTUALLY AT 7PM**

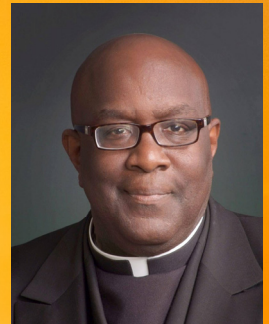
*Honorees*



Thomas Kilgore, Jr.  
Prophetic Witness Award  
**PASTOR JOHN CAGER**  
Senior Pastor, Ward AME Church



Rosa Parks Award  
**BARBARA ARNWINE**  
President  
Transformative Justice Coalition



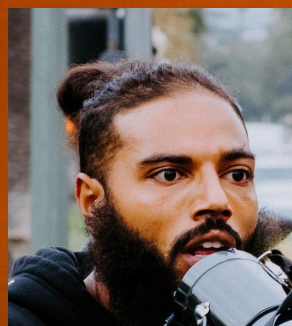
Rev. William D. Smart, Jr.  
SCLC-SC, President/CEO



MLK Community Service Award  
**ERMA "GRANNY" HALL WOODS**



Drum Major for Justice Award  
**PHIL WASHINGTON**  
CEO, Los Angeles County  
Metropolitan Transportation Authority



Millennial Justice Award  
**WONMAN JOSEPH WILLIAMS**  
Students Deserve /  
Black Lives Matter L.A.



Women of SCLC-SC  
Black Literary Award  
**DANIEL BLACK, PhD**  
Author, Professor, Activist

Tickets \$150.00  
Sponsorships & Ads available

Purchase online at:  
<http://bit.ly/SCLC-SCGala2021>  
or call 213.268.4820

**SPONSORS (partial list)**

- SEIU 721
- SEIU 2015
- LADWP
- L.A. County Metropolitan Transit Authority
- ABC 7
- SEIU-USWW
- LA County Federation of Labor
- SEIU-UHW

THEME:

*"A New Day"*

**Southern Christian Leadership Conference of So Cal**

**sclc**Southern Christian Leadership Conference  
*of Southern California*

**The 2021 Dr. Martin Luther King, Jr. Legacy Week | Virtual Awards & Benefit Gala**  
**MONDAY, JANUARY 18, 2021—7pm PST**  
**Hosted Virtually**

**SPONSORSHIP, ADS & TICKETS**

**LEGACY FESTIVAL WEEK DIAMOND SPONSOR - \$15,000.00**

60 second video commercial at all virtual events; Diamond Sponsor digital logo at all SCLC-SC MLK Legacy Week virtual events; full page cover ad in the Benefit Gala Digital Souvenir Journal; 15 VIP Gifts; 15 Dinners delivered\*

**LEGACY AWARDS GOLD CIRCLE SPONSOR \$7,500**

30 second video commercial at all virtual events; digital logo at all SCLC-SC MLK Legacy Week virtual events; full page ad in the Benefit Gala Digital Souvenir Journal; 10 VIP Gifts; 10 Dinners delivered\*

**LEGACY AWARDS BRONZE CIRCLE SPONSOR: \$5,000.00**

Half page ad in the Benefit Gala Digital Souvenir Journal; 10 Dinners delivered\*

**LEGACY AWARDS TABLE SPONSOR — \$1,500.00** Listing in Benefit Gala Digital Souvenir Journal; 10 Dinners delivered\*

**INDIVIDUAL TICKETS — \$150.00 each** (one dinner delivered\*)       **MEDIA: PARTNER — \$10,000.00** in-kind media

**Journal Ads Due by Friday, January 8, 2021 / Email to: [sclc.losangeles@gmail.com](mailto:sclc.losangeles@gmail.com)**

**The SOUVENIR JOURNAL will be Full Size 8.5" x 11"**

There are four (4) sizes offered for each single page, as follows:

<b>FULL PAGE</b>	8.5 x 11
<b>HALF PAGE (horizontal)</b>	8.5 x 5.5
<b>QUARTER PAGE</b>	4.25 X 5.5
<b>EIGHTH PAGE/Business Card</b>	4.25 x 2.75

**FORMATTING REQUIREMENTS:**

- 1 - All ads must be submitted digitally at 300 dpi and actual size.
- 2 - Ads may be submitted as pdf or jpg file

\*Dinners will be prepared and delivered through a partnership with Dulan's Soul Food Restaurant.  
Deliveries will take place Jan. 18th, 5pm-6:30pm

**Rev. William D. Smart, Jr. President & CEO**

Southern Christian Leadership Conference of Southern California (SCLC-SC) | 501(c)3 Tax ID #46-2373196  
Direct: (213) 268-3082 | FAX: (310) 910-0464 | Email: [Pastorsmart@sclc-sc.org](mailto:Pastorsmart@sclc-sc.org) | Website: [www.sclc-sc.org](http://www.sclc-sc.org)

**RESPONSE FORM**

Name: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

E-Mail \_\_\_\_\_

**I (We) would like to join SCLC-SC in the quest to revitalize the dream of Rev. Dr. Martin Luther King Jr. in Southern California at the following partner level: (please check all that apply)**

**CORPORATE PARTNERS**

- MLK Legacy Festival Diamond Sponsor: \$15,000
- Legacy Awards Gala Gold Circle: \$7,500
- Legacy Awards Gala Bronze Circle: \$5,000
- Legacy Gala Awards Table Sponsor: \$1,500

**LEGACY AWARDS GALA PROGRAM ADS DUE: 1/8/21**

- Full Page \$500.00
- Half-page \$250.00
- Quarter-page \$150.00
- Business Card (1/8th) \$100.00

**MEDIA PARTNER**

**OTHER SCLC-SC MLK LEGACY FESTIVAL WEEK SPONSORSHIP OPPORTUNITIES**

\_\_\_ Media Partner \$10,000.00 (in-Kind)

**(Contact Pastor Smart for Details)**

- \_\_\_ MLK Legacy Festival Week Interfaith Breakfast \$2,500.00
- \_\_\_ Youth Oratorical Contest \$5,000.00

**INDIVIDUAL TICKETS**

I want \_\_\_\_\_ Ticket(s) at \$150.00 each = \$ \_\_\_\_\_

Enclosed is my contribution of \$ \_\_\_\_\_

**To pay by CHECK:** Please complete this form and return with your check payable to: SCLC-SC

**To pay by CREDIT CARD:** This is your authorization to charge the card listed below a total lump sum of \$ \_\_\_\_\_

Visa/MasterCard Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name as it appears on card (Print) \_\_\_\_\_ Signature \_\_\_\_\_

Billing Address (if different from above) \_\_\_\_\_

- I am unable to become a sponsor at this time but I would like to support the SCLC-SC with a gift of \$ \_\_\_\_\_
- I would like to receive further information. Please contact me.

Please mail or fax this form to the attention of: **Pastor William D. Smart, Jr. President & CEO**  
 Southern Christian Leadership Conference of Southern California (SCLC-SC)  
 6709 La Tijera Blvd. #558, Los Angeles, CA 90045  
 Direct: (213) 268-3082 | FAX: (310) 910-0464 | Email: [Pastorsmart@sclc-sc.org](mailto:Pastorsmart@sclc-sc.org) Website: [www.sclc-sc.org](http://www.sclc-sc.org)  
 501(c)3 Tax ID #46-2373196

Tickets can also be purchased online at: <http://bit.ly/SCLC-SCGala2021>



**SCLC**  
 Southern Christian Leadership Conference  
*of Southern California*

**SOCIAL JUSTICE  
 COMMUNITY EMPOWERMENT  
 YOUTH EDUCATIONAL ADVOCACY  
 WEALTH DEVELOPMENT**



Through the implementation of Christian ethics, we strive to end hunger and tackle its origin, resulting from economic disenfranchisement. We employ our skills sets to meet the fundamental needs of the under-served populations in Southern California. We at SCLC-SC challenge all people of good will, of every persuasion, who believe in the principles espoused by Martin Luther King, Jr. to join us in our mission.

*Our Programs...*

**POOR PEOPLE'S CAMPAIGN/  
 HURTING & HUNGRY**



**YOUNG DREAMERS  
 FOR JUSTICE**



**WOMEN OF SCLC-SC**

The 92nd Birthday Commemoration of  
*Coretta Scott King*  
 Monday, April 27, 2020  
 6:00PM - PST  
 LIVE @SCLCSocal

During this time of COVID-19 challenges, the memory and will of Coretta Scott King drives women to a deep commitment

Moderator  
 Pastor Thembekila Coleman-Smart  
 Director, Women of SCLC-SC

Jessica Farris  
 Director of Criminal Justice  
 ACLU, So Cal

Barbara Arwine,  
 Founder/President  
 Transformative Justice Coalition

**CENSUS OUTREACH  
 & EDUCATION**



**VOTER  
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**L.A. DISTRICT  
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LOS ANGELES DISTRICT ATTORNEY  
**EDUCATION**  
**SCIC SUMMIT**  
 MODERATOR PASTOR THEMBEKILA SMART  
**WEDNESDAY JUNE 3RD**  
**11:00 AM**  
 CLERGY | PASTOR WILLIAM D. SMART  
 President & CEO SCLC-SC

Educators | Kimberly Paggett & Brandon Miller

DA Education Summit  
 A distinguished panel of clergy, educators, law enforcement &

**WE AIM TO PROVIDE VALUE TO SPONSORS BY:**

- ◆ Providing opportunities for you to market your services to a multi-generational audience.
- ◆ Providing you with opportunities to become actively involved in SCLC-SC ongoing events.
- ◆ Helping to enhance your profile as an active supporter of worthwhile initiatives that promote economic justice, equality, and viable, sustainable communities.

**From:** [Jessica Ulstad](#)  
**To:** [Joanne Waddell](#); [natalina monteiro](#); [Suleman Ishaque](#); [Mario Valenzuela](#); [Greenstein, Pamela](#)  
**Cc:** [Jarrett Cooper](#)  
**Subject:** SD 30 special election candidate interviews  
**Date:** Monday, January 4, 2021 11:47:18 AM

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Hi all,

Happy New Year!

While it feels like the political season just ended, we have a special election coming up that we need to take action on.

As you know SD 30 is now vacant because Holly Mitchell was just elected to the LA Board of Supervisors. The primary for this seat will be March 2, 2021, and the general election will be May 4, 2021.

**I am proposing that we hold candidate interviews for the CFT endorsement on Thursday, January 21, 3pm-5:30pm via zoom.** If you'd like to invite officers or PAC board members to this meeting, that is fine, but keep in mind that each CFT local that participates has one vote towards the CFT endorsement, regardless of the number of meeting participants. I can set up breakout rooms for local discussions if need be.

The CFT locals that have schools sites in SD 30 are UTLA, AFT 1521, AFT 1521a, and the Culver City Federation of Teachers, and that's who I've included on this email.

The candidates that I am planning to invite to meet with us include the following individuals:

Sydney Kamlager-Dove (D), District 54 Assemblymember  
Daniel Lee (D), Culver City Council  
Jerome Horton (D), former Board of Equalization member  
Cheryl Turner (D), trial lawyer  
Renita Duncan (R), Army sergeant major

Jarrett Cooper in my department will be sending our candidate questionnaires out this week and we will share the responses with you in advance of our interviews.

Thanks, all!

--

In Solidarity,

Jessica Ulstad  
Political Director  
California Federation of Teachers, AFT, AFL-CIO  
2001 Center St., Suite 600  
Berkeley, CA 94704  
Phone: 510.523.5238  
Cell: 414.704.2318  
Fax: 510.523.5262  
[www.cft.org](http://www.cft.org)