



**AFT College Staff Guild
Local 1521A**

EXECUTIVE BOARD AGENDA

May 13, 2021
3:00pm – 6:00pm
Zoom Meeting

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from April 8, 2021 meeting
- IV. Action Items
 - a. 2nd Vice President Interim appointment
 - b. Formal Resignation
 - c. Taking of Oath
- V. Campus Worksite Reports

<input type="checkbox"/> City	<input type="checkbox"/> Mission	<input type="checkbox"/> Valley
<input type="checkbox"/> District Office	<input type="checkbox"/> Pierce	<input type="checkbox"/> West LA
<input type="checkbox"/> East LA	<input type="checkbox"/> Southwest	<input type="checkbox"/> Retiree Chapter
<input type="checkbox"/> Harbor	<input type="checkbox"/> Trade Tech	
- VI. Officer Reports
 - a. 1st Vice President
 - b. 2nd Vice President (*Vacant*)
 - c. Treasurer
 - d. *Interim* Recording Secretary
 - e. Grievance Secretary
- VII. Staff Report
 - a. CFT Field Rep
 - b. Introduction to AFT Staff
- VIII. President's Report
 - a. Return to Work MOU
 - b. CFT Committee Nominations
 - c. JLMBC
 - i. Open Enrollment Changes (CalPERS)
 - ii. New HRA Provider
 - d. TB Assessment Status
 - e. Leadership Transition Status
 - f. Bond Claim Update

Next Executive Board Meeting: June 10, 2021

- IX. Committee Report
 - a. Finance Committee
 - i. 2021-2022 Tentative Budget
 - ii. Stipend Committee
 - b. Constitution & Bylaws (WIP)
 - c. Communications (WIP)
- X. Affiliates Reports
 - a. LA County Federation Labor Delegate – D. Morrisette
 - b. Activities Coordinator ****Candidate/Volunteer**** - M. Romo
 - c. Ride Share – V. Tylecek
 - d. EEO - ****Candidate/Volunteer**** - L. Martinez
- XI. COPE
- XII. New Business
 - a. Retiree Gifts



Chapter Chair Report for District Office

April 30, 2021

Eboard

VictorHugo Ortiz
Chapter Chair

Gloria Moreno
1st Delegate

Michael Romo
2nd Delegate

Abraham Horowitz
3rd Delegate


Maynor Alvarez
1st Alternate

Alfredo Melgoza
2nd Alternate

Winnie Aribuabo
3rd Alternate

La Shawn Duffin
Grievance Rep.

- Eboard meetings:
 - Meeting with members
 - Meeting in consultation with Dr. Gutierrez
- Chapter meetings:
 - Met with DO's Chapter
 - Prep meeting for membership meeting and with committee members 11
 - Prep meeting in consultation with Dr. Gutierrez
 - Prep agenda for membership
 - Prep agenda for consultation with Dr. Gutierrez
- Consultation:
 - Consultation for the month of April points discussed:
 1. Supervisor Calendar – update change
 2. Update on HVAC scheduled
 3. Update on time entry issue
 4. MOS – School District to update sites
 5. Break rooms – to provide information
 6. Test to Sr. positions – to invite PC for next meeting
- Membership:
 - Members where informed of the following:
 1. List of classified open positions at the District Office
 2. MOS certification exams
 3. HVAC system @ the DO
 4. Telecommuting
 5. Return to work MOU
 6. Return to work
 7. Legal budget standing with the AFT 1521A
 8. Negotiations
 9. IT's MOU
 10. MOU \$1000.00 Stipend
 11. AFT 1521A Recording Secretary
 12. CFT increased fees
 13. PSRP Conference
 14. Union updates and concerns
- Members issues/updates:
 - Concerns regarding PC going outside their purview regarding disciplinary actions and concerns with SPOC positions
- Shared Gov./Other Committees
 - TPPC Committee see attached report
- Hiring Committees

- 
- To be have for Payroll Systems Manager
 - Members bulletin
 - Prepared and deliver

Chapter Chair
VictorHugo Ortiz

Great thanks to my team for all their hard work.



Chapter Report on TPPC

April 1, 2021

Eboard

VictorHugo Ortiz
Chapter Chair
Committee
member

Anis Kochlef
Alternate
Committee
member

TPPC meeting minutes 4/1/2021

- Board rules reformatting Project:
 - AP3720 – Computer and Network Use (Reformatted), Replace B27 and moved to the Administrative Procedures.
 - AP3721 – Data Classification
 - Information Security Administrative Procedures will be next to be reformatted.
 - <https://go.boarddocs.com> > Book: Board Policies
- LACCD OIT Service Model
 - Carmen showed a document: LACCD OIT Service Model – Final Draft
 - Service Delivery Model: Domain, Service Area, Objectives, OIT Role and Why/Benefits (Doc attached to today’s agenda)
- Technology readiness – equipment needs for return to campus
 - How do we know that IT equipment is still working after being away for so long? New laptops for faculty?
 - Does lab cleaning is included?
 - Night support? Carmen to make a poll about hours of operation, not enough bandwidth, we need back filling and adequate staffing.
 - New copiers and printers that require a card for access? Discussion tabled until we have more information.
 - Solutions for student printing: Savio Pinto reached out to the librarians.
- Lecture capture
 - campuses identified the list of classrooms to get the technology
 - classrooms built prior to 1970, this tech cannot be incorporated
 - walk through of the rooms for design finalization.
 - expect at least 3 months
 - 10 classes / campus: limitation is the bandwidth for installation
- Training for HyFlex Model: Lecture Capture
 - Who is going to provide the non-technical support?
 - Zoom for student.
 - Embed existing tech in the design.
- Virtual Lab Model
 - Cloud Based Subscriptions
 - AppStream: remote access to Lab
 - Virtual Lab built in Azure
 - Connect to lab using VDI
- TPPC Intersection and Communication with college Technology committees
 - postponed to the next meeting (out of time)

Chapter Chair
VictorHugo Ortiz

ELAC AFT 1521A Membership Report

May 1, 2021

As of May 1, 2021, all is well at ELAC.

There are no outstanding issues of any kind pending.

We are had Union Day on April 26,2021

We will be having our monthly consultations with our new President Dr. Roman on the second Tuesday as always

We will be having our monthly Executive Board meeting on the second Wednesday of the month.

We will be having our monthly member meeting on the third Wednesday of the month.

We had a very successful AFT 1521A member Conference during the week of Spring Break

To my knowledge there are no outstanding or pressing issues with any of our members at ELAC.



Campus Executive Board

Chapter Chair
Andy LaBrune

Site Grievance Rep.
Tim Davis

Delegates
Ken Roberts
Anthony Alvarez
Teresa Gonzalez
Nola Timms

MAT Team Lead
Marcia Webb

*

AFT Staff Guild President
Hazel Alonzo

First Vice President
JoAnn Haywood

Second Vice President
Vacant

Secretary
Yovanna Campos

Treasurer
Kristine Ayvazyan

Executive Director
Vacant

Executive Secretary of Grievance
Troy Pierce

Date: April 29th, 2021

Campus Chair: Andy LaBrune

E-Board Meeting: April 8th, 2021

President’s Consultation: April 29th, 2021

Next Consultation date: May 13th, 2021

Campus Meeting: April 27th, 2021

Unit member issues/updates:

- **LAHC is Creating an Re-Engagement Committee** to plan the return to campus by Staff, Students and Faculty.
 - Ken Roberts will be the Primary Classified Rep, Tim Davis will be the secondary, in case of meeting conflicts.
 - Our Campus will have a Town Hall about this Process on May 5th @ 9:00 AM
 - In the mean time, SRP Staff (retireees)are allowed to visit the campus to collect their stuff if they report their visits to their supervisors and via the LAHC Safe App.
- **Campus Security processes are being updated and researched.**
 - Administration is looking into fencing options around the back side and vulnerable parts of the school due to the many recent thefts, graffiti and incidents that have happened since the pandemic started.
 - SEIU Reps at LAHC are concerned about the new key restricted access procedures that are happening and have requested that our union join in their efforts to oppose these moves. They are concerned that the new keys may track employee movements around campus.

In Strength and Unity!





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- **Staff Development Committee Reform Continues**
 - Our prospective Faculty Chair dropped out of the committee and we are looking for other faculty to step in in the interim.
 - We are trying to keep the committee size small due to a lack of quorum that is continuing to happen to many other larger committees
 - Andy is inquiring with the Faculty Professional Development Coordinator (Anjie Crum) about an upcoming Classified Training day that 2 campuses are putting together, so he can find out if Classified staff can contribute and do presentations and also qualify for appropriate stipends for doing so like faculty are allowed to get.
 - Andy has also made a request to have a full time Classified Professional Development Coordinator at LAHC, since other schools have this position, and the lack of it at Harbor means that our classified staff have not been able to access the training funds or opportunities and technology because of this over site.

- **Member Questions and Inquiries**
 - Some members were inquiring if our union would survey our membership like the faculty Guild has.
 - Some members are inquiring on the status of:
 - The Catastrophic Leave Bank Donation Process before the SRP exodus.
 - Will the 1K Stipend be Direct Deposit or a Mailed Check?
 - Is the District going to shut down Sharepoint? When and what will replace it, and will there be training for the replacement?
 - Is the district going to create a Digital ID for employees that can be shown on their phone, like the digital drivers license that some states are using?

The End

In Strength and Unity!

April Union Activity Log

For April 2021 @ LAHC for 1521A

- April 13th, Union Campus Leadership Meeting 2-3:00 PM
- April 15th E-board meeting from 3-6 PM
- April 20th Chair and Officer Meeting 10:30-11:30
- April 23rd National AFT Conference 4:00-6:30
- April 24th AFT Conf Continued 9:00 AM – 2:00 PM
- April 27th Campus Union Meeting 2:00 – 3:00 PM (Plus one hour of prep)
 - Randi Weingarten Meeting 5:00 – 6:00 PM
- April 29th President's Consultation Meeting 11:00-12:00 PM
 - Consultation Analysis Meeting 12:00-1:00 PM
 - New Resolution Eboard Meeting 5:00 - ?

AFT Staff Guild Executive Board

AFT Staff Guild, Local 1521A Chapter Report

Date: _____

Campus: _____



Campus E-Board:

Chapter Meeting:

Consultation:

Unit member issues/updates:

Shared Governance /Other Committees:

Classified Hiring Committee

Classified Hiring:

Other:

AFT Staff Guild Executive Board

AFT Staff Guild, Local 1521A Chapter Report



Date: _____

Campus: _____

Campus E-Board:

Chapter Meeting:

Consultation:

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Shared Governance /Other Committees:

Classified Hiring Committee

Classified Hiring:

Other:

AFT Staff Guild Executive Board

AFT Staff Guild, Local 1521A Chapter Report

Date: April 30, 2021

Campus: LASC



Campus E-Board:

Campus E-Board mtgs: 04/12/21 and 04/19/21

Chapter Meeting:

April 21, 2021

Consultation:

Consultation with the President April 15, 2021

Unit member issues/updates:

Members have been asked to monitor students in on campus classes for masks and social distancing requirements.

Members asked to return to campus on June 1, 2021 or June 15, 2021 in some departments because the Deans go back on June 1, 2021 and need clerical support

Return to work MOU - When will it be finalized. Will the campus be kept clean and safe because cleaning wasn't happening before COVID.

Shared Governance /Other Committees:

Budget and College Council did not meet this month due t Spring Break.

Strategic Planning Comm - Retreat planned for April 30, 2021 to discuss SCFF targets and develop committee goals absed on the SEMP and College Workplan.

Professional Development Committee - discussion on Classified summit

Classified Hiring Committee

None

Classified Hiring:

None

Other:

AFT Staff Guild Officers

President Suleman Ishaque | First Vice President: Hazel Alonzo | Second Vice President: Jo-Ann Haywood

Secretary: Luz Nunez | Treasurer: Kristine Ayvazyan

Executive Secretary: Steven Butcher

Grievance Secretary: Troy Pierce

LATTC Campus Report – April 2021

Lori Hunter, Chapter Chair

President Consultation: held Monday, April 12th. Topics of discussion:

- DSPS communication devices: phones have been received by staff (took 3+ years)
- Continued Discussion:
 - o Safety of Classified staffing/work areas
 - o Accreditation input from classified
 - o Re-engagement discussion
 - o Old/New Business
 - o Items from the floor

Activities

- Ongoing Friday Re-Engagement all campus Town Hall
- Staff Guild Rep. on recent Position Review Committee
- Report given at Work Environment Committee
- Classified voting rep. on College Council regarding Position Review Committee recommendations

Member Concerns:

- Current/In progress Step 3 Griev. (Art. 14 Involuntary Re-Assignment/Transfer
- Issues with COVID time off, TB test confirmation process, plans for returning to campus
 - o Safety of work areas, safety between on-campus workers and students (County/District protocols)
- Violation of Art. 5, District commitment and obligation to proper classified staffing levels
 - o Faculty/Admin. Doing classified duties

Congratulations to our retiring classified members at Trade from:

- Academic Affairs, Administrative Services and Student Services

AFT Staff Guild Executive Board

AFT Staff Guild, Local 1521A Chapter Report

Date: 4/28/2021

Campus: Los Angeles Valley College



Campus E-Board:

Re-Engagement discussion on campus updates, Members emailed responses to survey about returning to work

President Third Party Hearing Request

Professional Development session for June 2021

Chapter Meeting:

Re-Engagement discussion, presented what the members concerns are, what the feedback was from Chapter Chairs and Officers meeting

President Recall , third party hearing request District E-Board Update

CFT Nominations & PSRP invitation reminder

MOU \$1,000 one time stipend

Consultation:

Return to Work Conversation- Discussed members concerns that were brought up on email, campus forums and chapter meeting.

Opening Day request to include Classified Staff for August 2021. The concern for Administrators is that all offices must close for that day.

Professional Development encouraged Classified to participate in 2 hours monthly w. help of supervisor. Discussed concern for Supervisors saying not to staff when they would like to attend different workshops.

Unit member issues/updates:

Bookstore discussion started on possibly outsourcing jobs

Additional questions about vaccine time off for side effects

MOS Tuition Reimbursement still not process for 6 members at LAVC

Shared Governance /Other Committees:

Professional Development will host a Classified Virtual Session in June 2021 for returning to work stress and moving back to campus anxiety. Keynote will be paid by 721 Union.

Professional Development Coordinator asked if we can use the money to spend on training software

Classified Hiring Committee

Committee for Foundation Development Officer 4/9/2021

Committee for Admissions and Records Assistant 4/2/2021

Committee for Gardener 5/7/2021

Classified Hiring:

Other:

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Secretary: Luz Nunez | Treasurer: Kristine Ayvazyan

Executive Secretary: Steven Butcher

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CHAPTER EXECUTIVE BOARD

Jesse Saucedo
CHAPTER CHAIR

Tamara Washington
GRIEVANCE REP

Alex Chen
DELEGATE

Manuel Hakim
DELEGATE

Maritza Medina
ALT DELEGATE

Vacant
ALT DELEGATE

STAFF GUILD OFFICERS

Suleman Ishaque
PRESIDENT

Hazel Alonzo
FIRST VICE PRESIDENT

Jo-Ann Haywood
SECOND
VICE PRESIDENT

Yovanna Campos
INTERIM
RECORDING SECRETARY

Kristine Aывazyan
TREASURER

Troy L. Pierce
GRIEVANCE SECRETARY

Wednesday, April 14, 2021
Via Zoom, 12:30 pm - 1:30 pm

AGENDA

- 1) Welcome & Introductions
- 2) District's IT Reorg Report (A. Chen)
- 3) Committee Reports:
 - a. Technology/Facilities, Alex Chen
 - b. Budget, Carlos Flores/ Manuel Hakim
 - c. College Council, Nune Mikayelyan
 - d. Enrollment Management, Dr. Marylin Ingram/Guadalupe Martinez
 - e. Planning & Institutional Effectiveness/Classified Career Pathway FIG, Elyse Webb-Wilson
 - f. Work Environment, Cha-Zette Smith
- 4) Chapter Chair's Report (J.Saucedo)
 - a. Executive Board
 - i. Local President Update
 - ii. Petition Recall Update
 - iii. CFT Per Capitas
 - iv. Remote Transition Stipend Brief
 - b. Re-Engagement Grid
 - c. SRP/ Re-Staffing
- 5) Announcements
 - Wednesday, 4/14 - LACCD Board of Trustees Meeting
 - Friday, 4/23 - [AFT PSRP Conference](#)
 - Monday, 4/26 - College President Consultation

CHAPTER REPORT

April 2021
West Los Angeles
Chapter Chair Jesse Saucedo

Chapter Meeting

A chapter meeting was held on April 14, 2021, with over thirty members in attendance. Delegate Alex Chen shared his Power Point presentation on the IT Reorg. He reported the various stages and headways made to circumvent the Districts and Personnel Commission's IT re-classifications. Members heard reports from respective campus committee representatives. The Chairs report included updates with: Local President, Petition Recall, CFT per capitas (please see meeting agenda).

Consultation - College President

The monthly president's consultation occurred on April 26, 2021. Dr. Limbaugh reported with the anticipation of a return of staff and faculty to the work environment a modified self-reporting Covid symptoms and campus check-in will begin May 3. All persons entering the campus will be required to complete a COVID-19 Symptom Self-Check survey prior to entering. Sheriff personnel will no longer operate a check-in station at the college entrance. James stated that there has been conversation about progressive discipline if employees willfully choose not to comply with the new procedure. Dr. Limbaugh declared campuses to be safe given that there has been no recorded case of Covid on any District campus since the first week in March. James Underlined the LACDPH's current 1.1% infection rate report and asserted with adequate precautions the sanitization of every surface is not necessary, particularly bathrooms.

Unit Member Issues/Updates

- Member whose supervisor previously indicated a lack of online duties has been approved to intermittently return to worksite.

Shared Governance/Other Committees

At the April 1st College Council Committee meeting a completed campus wide employee Budget Committee HEERF II Money Survey were rejected by a vote of 6 Yes to 7 No. As a result of this action the 297 employees survey results failed to move forward as a recommendation to the college president.

Our Work Environment Committee meeting sparked discussions regarding the District's Re-Engagement Grid particularly the lack of safety details. The committee is set to launch a campus survey to assess the college's readiness with supplies and other measures to counteract an unremitting virus.

Hirings

- Vice President, Academic Affairs: Active Search
- Interim Athletics Director: Abrogated

Other

On April 8th West Los Angeles College held the first Classified Professional Flex Day. Organized by the Classified Career Pathway (CCP) Focus Inquiry Group (FIG) and the Professional Learning Subcommittee. Resilience and Growth was the theme of the inaugural event. Keynote speaker Dr. Frank Harris addressed the role of classified professionals in equity work. Three breakout session choices included: Career Dreams: Brainstorming the Future, Accessibility 101, and Maintaining Physical & Mental Health During Quarantine while Alone.

On April 16th West Los Angeles College hosted a Town Hall meeting with Dr. Melinda Nish, Deputy Chancellor; Mr William Boyer, Director of Communications, and Dr. Rueben Smith, Vice Chancellor and Chief Facilities Executive. Dr. Smith stated the District has completed over 90 HVAC improvement projects and are in the midst of performing duct cleaning and filter changes. Mr. Boyer announced no federal or state law may currently mandate vaccines for employees since they were approved under emergency conditions.

AFT College Staff Guild, Local 1521A

Officer's Report – 2nd Vice President



Staff Guild Officers:

AFT Staff Guild President

Suleman Ishaque

First Vice President

Hazel Alonzo

Second Vice President

Jo-Ann Haywood

Recording Secretary

Luz Nunez

Treasurer

Kristine Ayvazyan

Grievance Secretary

Troy Pierce

Executive Secretary

Vacant

Chapters & Chairs:

City College

Yovanna Campos

District Office

Victor Hugo Ortiz

East LA College

Rowena Smith-Kersaint

Harbor College

Andy Labrune

Mission College

Tara Ward-Thompson,
Interim Chair

Pierce College

Holly Hagan

Southwest College

Cassandra Walker

Trade Tech College

Lori Hunter

Valley College

Lizbeth Martinez

West LA College

Jesse Saucedo

Executive Board Meeting

May 13, 2021

April 1: Office Meeting to establish monthly executive board meeting agenda.

April 6: Consultation

- IT Reorg MOU – concerns from the union leadership, items contain in the MOU is already reflected in our Collective Bargaining Agreement.
- Catastrophic Leave Bank – Implementation Schedule. A possible test subject was identified and district will facilitate the process and report back at our next meeting.
- Staff Development Funds – Updates will be forwarded to our Treasurer notating all request, identifying those that were processed and those pending.
- We also discussed processes for TB Assessment and resolution for member issue

April 6: Negotiations Team Meeting – See weekly negotiations update for details.

April 7: PC Meeting - Of interest to us.

Recommendations:

- I. It is recommended that the Personnel Commission establish a new class of Legislative and Governmental Relations Officer; that the class description for the new class be adopted; that the new class be placed in the Legislative and Governmental Relations Group, Administration Series; that the new class be allocated to salary schedule 10265.89; that the salary-setting basis for the new class be on an eight-step differential above the key class of Personnel Analyst; and that the examination authorization for the class be Open and Promotional (Dual Certification), effective April 7, 2021.

Step 1	Step 2	Step 3	Step 4	Step 5	
\$10,265.89	\$10,830.52	\$11,426.20	\$12,054.64	\$12,717.64	Monthly
\$123,190.68	\$129,966.24	\$137,114.40	\$144,655.68	\$152,611.68	Annually

- II. It is recommended that Rule 596, OVERTIME, be amended to designate the new class of Legislative and Governmental Relations Officer as Administrative for the purposes of overtime.
- III. It is recommended that the Personnel Commission approve the reclassification of M. Veloz (EN 1062166), an Administrative Officer to the Chancellor (\$9,223.42 to \$11,426.20/month), to the new class of Legislative and Governmental Relations Officer, effective April 7, 2021

Bases of Recommendations:

1. The Chancellor requested the establishment of a new class that provides professional-level expertise and strategic planning in support of the District's legislative affairs and governmental relations. It was determined that the business need specific to legislative affairs and governmental relations warranted the creation of a specialized position separate from the existing, more general purviews of institutional advancement and external/community relations. The job description has been reviewed and approved by the Chancellor. An organizational chart is included that illustrates how the new position fits in with the District's organizational structure.

AFT College Staff Guild, Local 1521A

Officer's Report – 2nd Vice President



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Notice of Anticipated Items:

Class Description Revisions for: Student Recruiter, Student Recruitment Coordinator)

April 8: Executive Board Meeting – See meeting minutes for details.

April 9: Negotiations Team Training – See weekly negotiations update for details.

April 12: Union Day – Pierce College

April 13: Negotiations Team Meeting - See weekly negotiations update for details.

April 14: BOT Meeting

- Special Presentation by Connie Chung Joe, Addressing the Recent Surge of Anti-Asian Hate
- 2021 CCC Trustees Board of Directors Election: Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT Board of the League will take place between March 10 and April 25. This year there are seven (7) seats up for re-election on the board, with one (1) incumbent running, and six (6) vacancies.

Each community college district governing board shall have one vote for each of the seven seats on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve a three-year term.

The 17 trustees who have been nominated for election to the board are listed below in the Secretary of State's random drawing order of February 12, 2021. Candidates' statements and bios are also available on the League's website here: <https://www.ccleague.org/about-us/california-community-college-trustees-ccct>

2021 CCCT BOARD ELECTION CANDIDATES LISTED IN SECRETARY OF STATE'S RANDOM DRAWING ORDER OF FEBRUARY 12, 2021

1. Yvette Davis, Glendale CCD
 2. Tina Arias Miller, Rancho Santiago CCD
 3. Marguerite Bulkin, Yosemite CCD
 4. Edralin Maduli, Chabot- Las Positas CCD
 5. Bernardo Perez, Ventura County CCD
 6. Gregory Pensa, Allan Hancock Joint CCD*
 7. Kendall Pierson, Shasta-Tehama-Trinity Joint CCD
 8. Mary Strobridge, San Luis Obispo County CCD
 9. Cindi Reiss, Peralta CCD
 10. Mark Edney, Imperial CCD
 11. Barbara Calhoun, Compton CCD
 12. Nan Gomez-Heitzeberg, Kern CCD
 13. Margaret Fishman, Sonoma County Junior College District
 14. Mary Lombardo, Copper Mountain CCD
 15. Michele Jenkins, Santa Clarita CCD
 16. Carolyn Inmon, South Orange County CCD
 17. Deborah Ikeda, State Center CCD (* Incumbent)
- Resolution, Day of Remembrance: Armenian Genocide

AFT College Staff Guild, Local 1521A

Officer's Report – 2nd Vice President



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Jesse Saucedo

- Observance of Denim Day 2021 and Sexual Assault Awareness Month (April 29 is Denim Day in Los Angeles)
- Earth Day (April 22 marks the 51st anniversary of the first Earth Celebration) Resolution.

April 16: Negotiations Team Meeting - See weekly negotiations update for details.

April 19: Officers Meeting

April 19th: Finance Committee Meeting: See treasurer's update for details

April 20: Return to Work meeting with chapter Chairs

April 21:

- Negotiations Team Meeting - See weekly negotiations update for details.
- Personnel Commission Meeting: The official Swearing-In of new Personnel Commissioner Hope Singer. Final approval of PC Rule 513 – Hearing and Investigations. Approved establishment of new class of College Human Resources Officer. Which included the following:
 - a. Establishment of College Human Resources Officer
 - b. Approve the Salary Allocation for the position
 - c. Approve Class Description for classification
 - d. Approve examination authorization for the new classification with an open and promotional (dual certification) Field of Competition

Classification Description Revision for Student Recruiter and Student Recruitment Coordinator

- **Legislative and Public Affairs Committee:** Federal Updates - Holland & Knight LLP Please click on link for details:
- [https://go.boarddocs.com/ca/laccd/Board.nsf/files/C24TZJ79CCFA/\\$file/Copy%20of%20HK%20LACCD%20Legislative%20Committee%20Report%204.14.21.pdf](https://go.boarddocs.com/ca/laccd/Board.nsf/files/C24TZJ79CCFA/$file/Copy%20of%20HK%20LACCD%20Legislative%20Committee%20Report%204.14.21.pdf)
- State Policy Update – Resolute
[https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25RGQ6CD274/\\$file/Copy%20of%20Resolute%20April%20Board%20Report.pdf](https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25RGQ6CD274/$file/Copy%20of%20Resolute%20April%20Board%20Report.pdf)
- State Budget Update – MGI Advocacy
[https://go.boarddocs.com/ca/laccd/Board.nsf/files/C24U2S79F55E/\\$file/Copy%20of%20MGI%20LACCD%20Legislative%20Affairs%20Committee%204-21-21.pdf](https://go.boarddocs.com/ca/laccd/Board.nsf/files/C24U2S79F55E/$file/Copy%20of%20MGI%20LACCD%20Legislative%20Affairs%20Committee%204-21-21.pdf)
- Local Advocacy Update – Santa Maria Group
[https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25SWB74A3AA/\\$file/Copy%20of%20SMG%20LACCD%20-%20March%202021%20Monthly%20Report.pdf](https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25SWB74A3AA/$file/Copy%20of%20SMG%20LACCD%20-%20March%202021%20Monthly%20Report.pdf)
- Local Advocacy Update – Mercury Public Affairs
[https://go.boarddocs.com/ca/laccd/Board.nsf/files/C24U2U79F910/\\$file/Copy%20of%20Mercury%20LACCD%20Legislative%20Committee%20Report%204.14.21.pdf](https://go.boarddocs.com/ca/laccd/Board.nsf/files/C24U2U79F910/$file/Copy%20of%20Mercury%20LACCD%20Legislative%20Committee%20Report%204.14.21.pdf)

AFT College Staff Guild, Local 1521A

Officer's Report – 2nd Vice President



Staff Guild Officers:

AFT Staff Guild President

Suleman Ishaque

First Vice President

Hazel Alonzo

Second Vice President

Jo-Ann Haywood

Recording Secretary

Luz Nunez

Treasurer

Kristine Ayvazyan

Grievance Secretary

Troy Pierce

Executive Secretary

Vacant

Chapters & Chairs:

City College

Yovanna Campos

District Office

Victor Hugo Ortiz

East LA College

Rowena Smith-Kersaint

Harbor College

Andy Labrune

Mission College

*Tara Ward-Thompson,
Interim Chair*

Pierce College

Holly Hagan

Southwest College

Cassandra Walker

Trade Tech College

Lori Hunter

Valley College

Lizbeth Martinez

West LA College

Jesse Saucedo

- 2021 LACCD Legislative Priorities
[https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25RRD6EE9D7/\\$file/LACCD%20Tracked%20Bills%20-%20April%2016.pdf](https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25RRD6EE9D7/$file/LACCD%20Tracked%20Bills%20-%20April%2016.pdf)
 - Congressional Community Project Funding Update
[https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25VZB8324B9/\\$file/2021%20LACCD%20Community%20Project%20Funding.pdf](https://go.boarddocs.com/ca/laccd/Board.nsf/files/C25VZB8324B9/$file/2021%20LACCD%20Community%20Project%20Funding.pdf)
 - Negotiations Team Meeting - See weekly negotiations update for details.
 - Board of Trustees Meeting – Check BOT website for update
- April 22:**
- Return to work meeting with district
 - Officers meeting with AFT/CFT Leadership
- April 23:**
- LACCD Labor Caucus
 - PSRP Conference
- April 24:** PSRP Conference | **April 26:** Union Day – East
- April 27:** Special E-Board Meeting with AFT/CFT Leadership
- April 28:** Negotiations Team Meeting - See weekly negotiations update for details.
- April 29:**
- Officers Meeting/w Legal | Special E-Board Meeting
- April 30:** Negotiations Team Meeting - See weekly negotiations update for details.
- Special officers meeting – Consultation Prep

In Service, Strength & Unity!

Jo-Ann Haywood
2nd V, AFT Staff Guild 1521A

AFT College Staff Guild
Profit & Loss
April 5 through May 10, 2021

	<u>Apr 5 - May 10, 21</u>
Income	
4005 · Dues	114,601.60
4105 · Affiliate Funding	16,858.68
49900 · Uncategorized Income	177,103.63
Total Income	<u>308,563.91</u>
Gross Profit	308,563.91
Expense	
Operational	
5005 · Equipment	149.85
5021 · Office Supplies	249.07
5025 · Telephone	151.11
Total Operational	<u>550.03</u>
Organizational	
5105 · Subtotal Chapters	
5105.1 · City	1,461.15
5105.2 · District	325.00
5105.3 · East	1,592.00
5105.7 · Southwest	106.00
Total 5105 · Subtotal Chapt...	<u>3,484.15</u>
5115 · Good & Welfare	150.00
5140 · Dues & Subs	172.50
Total Organizational	<u>3,806.65</u>
Per Capitas	
5205 · AFT	92,808.74
5210 · CFL	823.90
5215 · CFT	28,009.86
5220 · LACFL	2,258.96
Total Per Capitas	<u>123,901.46</u>
Personnel	
5305 · Salaries	11,239.31
5355 · Payroll Taxes	4,425.77
5360 · Workers Compensat...	202.92
5365 · Employee Benefits	16,230.78
Total Personnel	<u>32,098.78</u>
Services	
5515 · Legal	1,387.50
Total Services	<u>1,387.50</u>
66000 · Payroll Expenses	440.00
Total Expense	<u>162,184.42</u>
Net Income	<u><u>146,379.49</u></u>

AFT College Staff Guild
Profit & Loss Detail
 April 5 through May 10, 2021

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
4005 · Dues								
Deposit	04/05/2021	1361...	LACCD Dues	3/1/2021		1005 · Gene...	59,706.71	59,706.71
Deposit	04/05/2021	1362...	LACCD Dues	3/15/2021		1005 · Gene...	54,894.89	114,601.60
Total 4005 · Dues							114,601.60	114,601.60
4105 · Affiliate Funding								
Deposit	04/05/2021	75473	AFT	Deposit		1005 · Gene...	16,858.68	16,858.68
Total 4105 · Affiliate Funding							16,858.68	16,858.68
49900 · Uncategorized Income								
Deposit	04/05/2021			Deposit		1005 · Gene...	177,024.89	177,024.89
Deposit	04/20/2021		Paychex	Paychex TP...		1005 · Gene...	78.74	177,103.63
Total 49900 · Uncategorized Income							177,103.63	177,103.63
Total Income							308,563.91	308,563.91
Gross Profit							308,563.91	308,563.91
Expense								
Operational								
5005 · Equipment								
Check	05/05/2021	16434	Unions-America.c...	grievtrac.co...		1005 · Gene...	149.85	149.85
Total 5005 · Equipment							149.85	149.85
5021 · Office Supplies								
Check	04/05/2021	16427	Office Depot	Inv. #15043...		1005 · Gene...	147.79	147.79
Check	05/05/2021	16438	Office Depot	Inv. #16315...		1005 · Gene...	101.28	249.07
Total 5021 · Office Supplies							249.07	249.07
5025 · Telephone								
Check	04/19/2021		AT&T			1005 · Gene...	151.11	151.11
Total 5025 · Telephone							151.11	151.11
Total Operational							550.03	550.03
Organizational								
5105 · Subtotal Chapters								
5105.1 · City								
Check	05/05/2021	16429	GRUBHUB	Invoice # S...		1005 · Gene...	84.80	84.80
Check	05/05/2021	16429	GRUBHUB	Invoice # S...		1005 · Gene...	867.55	952.35
Check	05/05/2021	16429	GRUBHUB	Invoice # S...		1005 · Gene...	508.80	1,461.15
Total 5105.1 · City							1,461.15	1,461.15
5105.2 · District								
Check	05/05/2021	16430	Michael Romo	Raffle Prize...		1005 · Gene...	150.00	150.00
Check	05/05/2021	16431	Victor Hugo Ortiz	Raffle Prize...		1005 · Gene...	175.00	325.00
Total 5105.2 · District							325.00	325.00
5105.3 · East								
Check	05/05/2021	16432	Rowena Smith-K...	Raffle Prize...		1005 · Gene...	1,592.00	1,592.00
Total 5105.3 · East							1,592.00	1,592.00
5105.7 · Southwest								
Check	05/05/2021	16428	GRUBHUB	Invoice # A...		1005 · Gene...	21.20	21.20
Check	05/05/2021	16428	GRUBHUB	Invoice # A...		1005 · Gene...	84.80	106.00
Total 5105.7 · Southwest							106.00	106.00
Total 5105 · Subtotal Chapters							3,484.15	3,484.15

AFT College Staff Guild
Profit & Loss Detail
 April 5 through May 10, 2021

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
5115 · Good & Welfare								
Check	05/05/2021	16439	Luz Nunez			1005 · Gene...	150.00	150.00
Total 5115 · Good & Welfare							150.00	150.00
5140 · Dues & Subs								
Check	04/19/2021		Constant Contact			1005 · Gene...	70.00	70.00
Check	04/29/2021		Microsoft			1005 · Gene...	87.50	157.50
Check	04/29/2021		Microsoft			1005 · Gene...	15.00	172.50
Total 5140 · Dues & Subs							172.50	172.50
Total Organizational							3,806.65	3,806.65
Per Capitas								
5205 · AFT								
Check	04/05/2021	16424	AFT	Per Caps M...		1005 · Gene...	81,095.00	81,095.00
Check	05/05/2021	16436	AFT	Per Caps A...		1005 · Gene...	11,713.74	92,808.74
Total 5205 · AFT							92,808.74	92,808.74
5210 · CFL								
Check	05/05/2021	16436	AFT	Per Caps A...		1005 · Gene...	823.90	823.90
Total 5210 · CFL							823.90	823.90
5215 · CFT								
Check	05/05/2021	16436	AFT	Per Caps A...		1005 · Gene...	28,009.86	28,009.86
Total 5215 · CFT							28,009.86	28,009.86
5220 · LACFL								
Check	04/05/2021	16423	LA County Feder...	AFL-CIO		1005 · Gene...	1,433.44	1,433.44
Check	05/05/2021	16435	LA County Feder...	AFL-CIO		1005 · Gene...	825.52	2,258.96
Total 5220 · LACFL							2,258.96	2,258.96
Total Per Capitas							123,901.46	123,901.46
Personnel								
5305 · Salaries								
Check	04/05/2021	16426	OPEIU Local 537	March Dues...		1005 · Gene...	182.00	182.00
Check	04/09/2021		Thru Paychex			1005 · Gene...	5,362.65	5,544.65
Check	04/12/2021		Thru Paychex			1005 · Gene...		5,544.65
Check	04/26/2021		Thru Paychex			1005 · Gene...	5,694.66	11,239.31
Total 5305 · Salaries							11,239.31	11,239.31
5355 · Payroll Taxes								
Check	04/09/2021		Thru Paychex			1005 · Gene...		0.00
Check	04/12/2021		Thru Paychex			1005 · Gene...	2,212.89	2,212.89
Check	04/26/2021		Thru Paychex			1005 · Gene...	2,212.88	4,425.77
Total 5355 · Payroll Taxes							4,425.77	4,425.77
5360 · Workers Compensation								
Check	04/09/2021		Thru Paychex			1005 · Gene...	0.00	0.00
Check	04/12/2021		Thru Paychex			1005 · Gene...	101.46	101.46
Check	04/26/2021		Thru Paychex			1005 · Gene...	101.46	202.92
Total 5360 · Workers Compensation							202.92	202.92
5365 · Employee Benefits								
Check	04/05/2021	16425	OPEIU Locals 30...	Based on h...		1005 · Gene...	6,720.00	6,720.00
Check	04/05/2021	16425	OPEIU Locals 30...	January 2021		1005 · Gene...	3.51	6,723.51
Check	05/05/2021	16433	OPEIU Locals 30...	Based on h...		1005 · Gene...	7,350.00	14,073.51
Check	05/05/2021	16437	CFT	December ...		1005 · Gene...	2,157.27	16,230.78
Total 5365 · Employee Benefits							16,230.78	16,230.78
Total Personnel							32,098.78	32,098.78

**AFT College Staff Guild
Profit & Loss Detail
April 5 through May 10, 2021**

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Services								
5515 · Legal								
Check	04/05/2021	16422	Bush Gottlieb			1005 · Gene...	1,387.50	1,387.50
Total 5515 · Legal							1,387.50	1,387.50
Total Services							1,387.50	1,387.50
66000 · Payroll Expenses								
Check	04/12/2021		Paychex			1005 · Gene...	236.50	236.50
Check	04/26/2021		Paychex			1005 · Gene...	203.50	440.00
Total 66000 · Payroll Expenses							440.00	440.00
Total Expense							162,184.42	162,184.42
Net Income							146,379.49	146,379.49



Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: 04/13/2021
Invoice #: INV80053045
Payment Terms: Net 30
Due Date: 05/13/2021
Account Number: 121590085
Currency: USD
Account Information: AFT College Staff Guild Local 1521A
22358 Lanark St,
West Hills, California 91304
United States
(805) 428-6508
sishaque@aft1521a.org

For ACH and Wire Transfer payment:
Account Name: Zoom Video Communications, Inc.
Bank Name: Wells Fargo Bank
Account Number: 3088920149
Routing Number(WT): 121000248
Routing Number(ACH): 121042882
SWIFT Code: WFBIUS6S

OR send check payment to:
Zoom Video Communications Inc.
PO BOX 398843
San Francisco, CA
94139-8843

Remittance Details should be sent to:
Finance@zoom.us

Purchase Order Number:

Tax Exempt Certificate ID:

[Zoom W-9](#)

[Question about your Billing?](#)

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Biz Annual Quantity: 13 Unit Price: \$199.90	04/13/2021-04/12/2022	\$2,598.70	\$233.88	\$2,832.58
Charge Name: 500 Participants meeting Annual Quantity: 1 Unit Price: \$600.00	04/13/2021-04/12/2022	\$600.00	\$54.00	\$654.00

INVOICE TOTALS	
Subtotal:	\$3,198.70
Total (Including Tax):	\$3,486.58



INVOICE

	Invoice Balance:	\$3,486.58
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TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
500 Participants meeting Annual	Utility Users Tax	City	\$600.00	\$54.00
Standard Biz Annual	Utility Users Tax	City	\$2,598.70	\$233.88
			Total Tax	\$287.88

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

AFT College Staff Guild

Proposed Budget for 2021/2022

Income			
4005	Dues		1,280,000.00
4105	Affiliate Funding		86,500.00
4301	Voluntary Contributions		0.00
4755	Retiree Dues		1,000.00
4758	PIPE Grant from AFT		0.00
Total Income			1,367,500.00
Expenses			
Operational (*Staff guild is supposed to pay 17%; need new figures)			
*	5005	Equipment	12,000.00
*	5010	Postage	7,100.00
*	5015	Printing	9,000.00
*	5020	Building Supplies	8,000.00
	5021	Office Supplies	8,800.00
*	5025	Telephone	5,500.00
	5174	Staff Equipment	10,000.00
		Total Operational	60,400.00
Organizational			
	5105	Subtotal Chapters (\$25/member)	30,000.00
	5110	Conventions	20,000.00
	5111	Conferences	10,000.00
	5115	Good & Welfare	23,100.00
	5120	Sandra Lepore Scholarship	—
	5125	Meetings/Representation	50,000.00
		Holliday Chapter Meeting	18,000.00
	5135	Union Elections	10,000.00
	5140	Dues & Subs	3,500.00
	5155	Negotiations Fund	2,500.00
	5170	LA Black Worker Center	-
	5172	Leadership Training	40,000.00
	5175	Dolores Huerta Institute	-
	5223	Retiree Organizational	3,000.00
		Total Organizational	210,100.00
Building Expense			
	5405	Custodial	4,000.00
	5415	Property Insurance	2,700.00
	5430	Repairs	2,000.00
	5435	Security	1,800.00
	5440	Trash Collections	1,800.00
	5445	Utilities	3,000.00
	5446	Gardening	400.00
	5447	Pest Control	400.00
	5448	Occupancy	4,100.00
		Total Building Expense	20,200.00
Per Capitas			
	5205	AFT	144,000.00
	5210	CFL paid with Per Capitas	10,200.00
	5215	CFT	348,000.00
		AD&D Insurance	2,600.00
	5220	LACFL	17,000.00
		Total Per Capitas	521,800.00

Personnel				
5305	Salaries		270,000.00	
5306	Stipends		30,000.00	
5355	Payroll Taxes		72,000.00	
5360	Workers Compensation		5,000.00	
5365	Employee Benefits		100,000.00	
5370	Employee Expenses		5,000.00	
5375	Mileage		8,000.00	
66000	Payroll Expenses		5,000.00	
	Total Personnel		495,000.00	
Services				
5505	Accounting		20,000.00	
5515	Legal		40,000.00	
5525	Outside Audit		—	
5603	Transfer to COPE Account		10,000.00	
	Total Services		60,000.00	
Total Expenses				1,367,500.00
Net Income				0.00
Recommended by the Finance Committee				
Forwarded to the Executive Committee for Approval				

AFT College Staff Guild (COPE Accounts)			
Account Current Balance			
COPE Funds (Union Bank)			19,611.86
COPE Pipe Fund (United Business Bank)			34,036.98
Total Balance			53,648.84
Expences			
Political/COPE activity			
-			
Recommended by the Finance Committee			
Forwarded to the Executive Committee for Approval			

AFT College Staff Guild (Investment Account - Matadors Community Credit Union)

9/11/2020 - 9/11/2021

Accounts					
Primary Share		Annual Percentage Yield Earned 0.070%		541.23	Balance as of 2/28/2021
12 Month Certificate		Annual Percentage Yield Earned 0.800%		151,518.70	Balance as of 2/28/2021
Total Balance				152,059.93	
Income					
Primary Share			4.55		
Certificate			1,115.88		
		Total Income	1,120.43		
Balance as of 9/22/2021				153,180.36	
-					
Recommended by the Finance Committee					
Forwarded to the Executive Committee for Approval					

AFT College Staff Guild			
Proposed Budget Rollover from 2020/2021			
			Balance as of 5/11/2021
5105		Subtotal Chapters (\$25/member)	
	City		\$1,817.99
	West		\$2,475.00
	District		\$2,475.00
	East		\$4,258.00
	Harbor		\$1,425.00
	Mission		\$2,025.00
	Pierce		\$3,775.00
	Southwest		\$1,157.63
	Trade Tech		\$2,750.00
	Valley		\$3,325.00
			\$25,483.62

BUSH GOTTLIEB
A Law Corporation
801 North Brand Boulevard
Suite 950
Glendale, California 91203-1260
Telephone (818) 973-3200
Fax (818) 973-3201

April 30, 2021

Invoice# 103552

AFT College Staff Guild, Local 1521A
3356 Barham Boulevard
Los Angeles, CA 90068

Billed through March 31, 2021
Our file # 11521 01000 LD

Attn: Suleman Ishaque, President, sishaque@aft1521a.org

cc: Kristine Ayvazyan, Treasurer, kayvazyan@aft1521a.org

VIA EMAIL

Balance forward as of bill dated March 26, 2021	\$1,387.50
Payment(s)--last payment deposited April 12, 2021	\$1,387.50
Net balance forward	<u>\$0.00</u>

BILLING SUMMARY

Total fees	\$4,807.50
Total charges for this bill	<u>\$4,807.50</u>
Total balance now due	<u>\$4,807.50</u>

RE: RETAINER (\$600.00/month)

Matter 01000

FEES

03/12/2021	ED	Review and respond to email from LD re removal of release time; email exchange re same	0.5 hrs.
03/12/2021	LD	Review email from Ishaque and consult with ED	0.3 hrs.
03/15/2021	ED	Phone call with LD re release time issue	0.4 hrs.
03/23/2021	ED	Review emails re membership list; phone call with LD re same	0.4 hrs.
03/29/2021	ED	Meeting re release time issue, membership list; etc.; review emails prior to meeting	2.0 hrs.
	Erica Deutsch		3.30 hrs
	Lisa Demidovich		0.30 hrs
	Total fees for this matter		<u>3.60 hrs</u>
			<u>\$600.00</u>

RE: ██████████ RECOUPMENT LITIGATION

Matter 30010

FEES

03/01/2021	LD	Review/respond to email from Thompson re recovery sought	0.2 hrs.	\$45.00
03/10/2021	LD	Review/respond to email from Thompson re status of legal defense funding application	0.2 hrs.	\$45.00
	Lisa Demidovich		0.40 hrs	225.00/hr
	Total fees for this matter		0.40 hrs	\$90.00

RE: ██████████ DISCIPLINE

Matter 31001

FEES

03/02/2021	LD	Draft email to ██████████ re settlement; respond to Ishaque email; respond to ██████████ re grievance deadline; update Ishaque/Pierce	0.6 hrs.	\$135.00
03/03/2021	JW	Review draft settlement agreement; send comments to LD	0.3 hrs.	\$67.50
03/03/2021	LD	Draft settlement agreement; send to JW for review; update with JW comments; send to client; email ██████████ re assignment and clarification; update Ishaque/Pierce	1.1 hrs.	\$247.50
03/04/2021	LD	Review/respond to email from Ishaque re settlement agreement terms	0.2 hrs.	\$45.00
03/09/2021	LD	Review/respond to email from Pierce and ██████████ re settlement draft	0.2 hrs.	\$45.00
03/10/2021	LD	Review/respond to email from ██████████ to follow up on schedule and draft agreement	0.2 hrs.	\$45.00
03/11/2021	LD	Review/respond to email from ██████████ re week extension	0.2 hrs.	\$45.00
03/16/2021	LD	Review/respond to email from ██████████ review District's tracked changes; email revised agreement to Ishaque/Pierce; respond to Pierce; send counter to ██████████	0.5 hrs.	\$112.50
03/17/2021	LD	Review/respond to emails from ██████████ re settlement agreement schedule term	0.2 hrs.	\$45.00
03/18/2021	LD	Review/respond to email from ██████████ revise agreement per ██████████ response; draft email to Ishaque/Pierce re update and signature	0.4 hrs.	\$90.00
03/20/2021	LD	Review/respond to emails from District, Pierce and Ishaque re settlement	0.4 hrs.	\$90.00
03/22/2021	LD	Review/respond to emails from ██████████ re confirmation/settlement and send final draft; email union re abeyance; phone with Ishaque re same; phone with ██████████; respond to PERB's email requesting confirmation; review Pierce email with signed agreement	0.8 hrs.	\$180.00
03/24/2021	LD	Review signed agreement and send to ██████████ for District's signature	0.2 hrs.	\$45.00
	Jason Wojciechowski		0.30 hrs	225.00/hr
	Lisa Demidovich		5.00 hrs	225.00/hr
	Total fees for this matter		5.30 hrs	\$1,192.50

RE: RELEASE TIME

Matter 31002

FEES

03/11/2021	LD	Phone - Ishaque re Board meeting and RRO/just cause concerns	0.5 hrs.	\$112.50	
03/15/2021	LD	Phone - Hazel re release time (1.3); review file (.5); email Freitas (.1); phone with Freitas (1.3); follow up with Hazel (.3); consult with ED (.2)	3.7 hrs.	\$832.50	
03/16/2021	LD	Draft memo re release time vote; research constitutional just cause provisions; send to ED for review; revise per ED review and email to officers	2.7 hrs.	\$607.50	
03/19/2021	LD	Phone - Thompson called from AFT re Local outreach	1.0 hrs.	\$225.00	
03/22/2021	LD	Phone - Ishaque re membership list dispute and release time developments	0.9 hrs.	\$202.50	
03/23/2021	LD	Phone - ED re membership list; research; send list to officers; respond to Gutierrez; send meeting times to officers	0.7 hrs.	\$157.50	
03/23/2021	LD	Phone - Thompson/AFT called with AFT's position on release time	0.4 hrs.	\$90.00	
03/24/2021	LD	Draft emails to officers re scheduling meeting officers requested	0.2 hrs.	\$45.00	
03/29/2021	LD	Meeting - officers/ED re release time, membership list, bargaining on utilities stipend; discuss April 8 coverage with ED	2.0 hrs.	\$450.00	
03/30/2021	LD	Phone - Thompson re release time developments shared with CFT in advance of April 8 Executive Board meeting	0.4 hrs.	\$90.00	
		Lisa Demidovich	<u>12.50 hrs</u>	225.00/hr	<u>\$2,812.50</u>
		Total fees for this matter	12.50 hrs		\$2,812.50

RE: [REDACTED] ARBITRATION

Matter 31003

FEES

03/24/2021	LD	Review/respond to emails from Troy re [REDACTED] grievance	0.2 hrs.	\$45.00	
03/30/2021	LD	Review/respond to email from Pierce after reviewing CBA arbitration provision	0.3 hrs.	\$67.50	
		Lisa Demidovich	<u>0.50 hrs</u>	225.00/hr	<u>\$112.50</u>
		Total fees for this matter	0.50 hrs		\$112.50

AFT College Staff Guild, Los Angeles

Local 1521A, American Federation of Teachers, AFL-CIO / 3356 Barham Blvd. / Los Angeles, CA 90068 / (323) 851-1521 / FAX: (323) 851-8572

Troy L. Pierce, Grievance Secretary
AFT Staff Guild, Local 1521A
3356 Barham Boulevard
Los Angeles, CA 90068

Grievance Secretary Executive Board Report

5/13/2021

To briefly, yet efficiently, provide information and updates on issues that have been processed or are ongoing within our Guild and relating to Unit 1 Members.

Since my last report of 4/8/2021, I have been working with members, officers, chapter chairs and grievance reps to resolve potential contract violations.

Have attended Board of Trustees Meetings, Personnel Commission Meeting, and sit as our rep on the Sheriff's Oversight Committee.

Issue resolved at WLAC member returned to work through agreement between Local 1521A and the LACCD.
Attend Chapter Meeting at WLAC.

Have participated at Union Day for LAPC and ELAC Meetings well attended.

Attended Hillard/Heintz Security Assessment Forum at LAMC.

Attend PSRP(Professionals and School Related Personnel) Convention

Attend Executive Board Meetings.

Some highlights:

1. Met with College President and a member on reassignment issue. All asks met; member stays put and is whole.
2. Confirm member has new classification; MOU honored.
3. Work on unclean environment LAPC, send letter to College President, Facilities Director and Operations Manager; supervisors start clean up, will keep an eye on it.
4. Met with legal counsel on arbitration case; currently agreed upon an arbiter.
5. Work with Athletic Trainers, HR and PC to locate and understand Substitute Pool for A.T.'s.
6. Acting as Grievance Rep for LACC; we lost Grievance Representative for the campus.

Attended negotiations session(s), as well as CFT Training. Attend Officer's Meetings.

Report submitted, although brief, conveys a snapshot of the month. If any questions or concerns, contact me.

Fraternally,

Troy L. Pierce

LA County Federation; AFL-CIO

Monday, April 10, 2021

Pledge of Allegiance, Swearing in of new delegates, MSP March Minutes.

Financial Report; \$198,891.66 Cash Disbursement and \$3,225,07.44 Cash In Bank.

Jesse, Miguel Contreras Foundation; Hiring for “Gainful Employment”.

Armando Olivas, Labor Community Services; 104 Food Distributions, Newsletter just launched, April; Tuesday/Thursday Port Vaccination/s, Strike Assistance, and end of month Food Distribution; Maywood.
***Video Presented**

Christian Castro, Communications; Shutting down Port, Incredible struggles, encouraging vaccines. Thanks for getting the word out as to “why to get vaccinated”. Reshare Julie Su for 2nd Seat, and digital strategies/ideas encouraged to get to him/Ms. Scarlett. May 1st Caravan going to Grand Park for Pro Act, Port strike last week, illegal union busting, members walked out on job, and strike has been suspended, which is a good thing. SEIU 721 Tentative Agreement, Food 4 Less demonstration planned. Amazon warehouse has safety concerns for employees, example, injuries. Went to Sacramento State Capitol today. President Ron Herrera, and others spoke with representatives coming out of their offices to speak with them. ***Video Presented**

Carwashes were shut down, when Pandemic hit; some employee were not eligible for unemployment.

Devin, Political Coordinator; 308 in meeting. Just made it back from Sacramento with others. Kudos to those in warehouse job/task demonstration. Redistricting is becoming even more important. 5/11 Gathering Assembly/Senate right before May Revise.

Hugo (COPE) – “Pro Act” Week of Action on next week; “API Heritage Month” next on next month; Profiling labor leaders will continue; Continued Forefront efforts in Long Beach for Immigrant Children/Youth, Top priority for President Ron Herrera.

Congressman Jimmy Gomez, Guest Speaker, (Labor supported/trained) spoke to “Pro Act”, Arizona police are unlike ours, here in CA who protect us during labor strikes, demonstrations, and actions. This make this act, necessary. *Passed out of “House of Representatives” and on to the next level.

Justin, Policy Report; Vaccines widely demonstrated.

President Ron Herrera; Sacramento demonstration “phenomenal” presence, possible purchase of building; Light at The End of the Tunnel. Thanked staff for all that they do which covers most of the reporting out, and everyone for supporting all efforts.

Respectfully Submitted,

Dionne M. Morrissette

LA County Fed., AFL-CIO Delegate

AFT Staff Guild Executive Board

AFT Staff Guild, Local 1521A Chapter Report

Date: _____

Campus: _____



Campus E-Board:

Chapter Meeting:

Consultation:

Unit member issues/updates:

Shared Governance /Other Committees:

Classified Hiring Committee

Classified Hiring:

Other:
